

**Florida Association for Staff Development  
Membership Meeting  
May 5, 2014  
11:15 AM – 11:45 AM  
Main Ballroom**

**Members Present:** open to full body membership

**Call to Order:**

- President Brenda Crouch called the meeting to order and began by thanking board members and Spring Forum chairs, Mary Ann Ahearn, Alyson Adams, and Lillian Sigler.

**Secretary's Report** (*Jean Lamar*)

- Secretary Jean Lamar asked members to review minutes from September 24, 2014 membership meeting and then asked for any comments, corrections, or concerns. Dori Bisbey noted that the *2013 FASD Award for Outstanding Staff Development Practices* was awarded to Brevard County (not Broward). Correction was made.
- Joyce Menz made a motion to accept the minutes as corrected. Deb Elliott seconded the motion. Vote: unanimous approval.

**Treasurer's Report** (*Cathy Starling*)

- Treasurer Cathy Starling presented the following information representing income and expenditures from September 21, 2013 to April 29, 2014:
  - Beginning Balance (as of Sept. 2013): \$59,997.33
  - Income: \$49,371.20
  - Expenses: \$66,134.05
  - Ending Balance: \$42,234.48
- Motion was made by Dori Bisbey to accept Treasurer's Report as read. Shari Huene-Johnson seconded the motion. Vote: unanimous approval. Note: Treasurer's Report will now be filed for audit.

**Audit Committee Report** (*Lillian Sigler*)

- Committee chair and President-Elect Lillian Sigler reported that all deposits and expenses have been reconciled; thus, the Audit Committee and FASD are in good standing. On behalf of our organization, she thanked Cathy Starling, who was treasurer at the time of the audit report.
- Motion was made by Mary Leonard to accept the Audit Committee Report as read. Past-President Chuck Bradley seconded the motion. Vote: unanimous approval.

**Ad Hoc Committee Report: Event Pricing and Registration** (*Cathy Starling*)

Committee members included Debbie Cooke, Brenda Crouch, Lillian Sigler, Debra Elliott, Barbara Eubanks, and Shari Huene-Johnson.

Committee chair Cathy Starling gave the following report and then made the recommendation on behalf of the FASD Board of Directors:

- Notification of request to adjust FASD membership fee. This notification of request was sent to membership on March 31, 2014 and subsequently posted on FASD website.
- Board was careful to consider costs and expenses of the organization and of the conferences.
- Important for the dues and membership fees to cover FASD organizational expenses and conference registration fees conference expenses.
- Current membership fee of \$30.00 per year has been in place since September 2005
- Recommend adjusting membership fee to \$50.00 per year
- FASD board members are not paid; instead, they are volunteers who like you, are passionate about professional learning in Florida

Motion was made by Tim Ferguson to accept the committee's recommendation and to adjust the membership fee from \$30.00 per year to \$50.00 per year. Joyce Menz seconded the motion. Vote: unanimous approval.

Note: Membership fee adjustment will go into effect this fall.

**Call for Nominations for Board Positions 2014** (*Shari Huene-Johnson*)

Shari Huene Johnson shared the following information to clarify how nominations are handled:

- At Spring Forum, the nominations committee announces the upcoming vacancies and asks for nominations from the membership.
- This includes a "warning" that the nomination needs to be with the person's full knowledge and consent.
- Deadline was given to return them to nomination committee
- If nominations are received, they are combined with board "recruited" candidates to comprise slate that is presented in the fall and announced through newsletter or e-mail blast.

Nominations open for board positions include: President-Elect; Treasurer; FASD Regional Director; Director at Large; Secretary

**Special Recognition** (*Brenda Crouch*)

FASD recognized FASD charter member Thersa Vernetson to honor and celebrate her accomplishments and contributions.

**2014 Application for Awards** (*Alyson Adams*)

- On behalf of FASD, award committee chairperson Alyson Adams issued a call for nominations for the *2014 Outstanding Professional Learning Practices Award* (referenced applications in participant bags)
- Nomination forms must be submitted electronically to Sherry Gibson by June 27, 2014.

**FASD Leadership Conference 2014** (*Dori Bisbey and Barbara Eubanks*)

Conference Co-Chairs Dori Bisbey and Barbara Eubanks invited members to our fall leadership conference and shared the following information:

- Conference theme: *Professional Development 2014: It's Showtime!*
- Date: September 22-24, 2014
- Location: Tradewinds Hotel in St. Pete Beach, FL

Note: check website for more details.

Chuck Bradley made a motion to adjourn the meeting, and Debra Elliott seconded the motion. The meeting was adjourned.

Respectfully submitted,  
*Jean Lamar, FASD Secretary*