



# Crafting HQ Components for District MIPs

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FASD Spring Forum  
May 4, 2015



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## Three Big Ideas

- Structure of HQ MIP
- Creating Cohesiveness and Alignment
- Practice and Feedback in Applying Structure



## Structure of HQ MIP Component

- Identification
- Description
- Links to priority initiatives
- Links to PD Protocol Standards
- Impact Areas
- Specific Learner Outcomes
- Learning Procedures (Methods)
- Implementation/Monitoring Procedures
- Impact Evaluation Procedures
- Procedures for Use of Finding



# Structure: Identification

- Title
- Component Number
  - Function
  - Focus Area
  - Local Sequence Number
- Point to be Earned



## Structure: Description

- Provides BRIEF description of content or general objectives
- Ensures sustained engagement, job-embedded practice
- Conveys expectation of and implementation



## Structure: Priority Initiatives

- Identifies alignment of component to key areas of focus
- Informs decisions about learning outcomes
- Allows for additional areas based on organizational needs



## Structure: Protocol Standards

- Provides alignment to Florida's standards for professional learning
- Identifies potential levels of monitoring support

(Note that revision to standards will continue to align with this element)



## Structure: Impact Area(s)

- Identifies intended impact of learning on staff and students
- Provides options of: (select all that apply)
  - Study leading to deep understanding
  - Practice to improve skills/proficiency
  - Improvement in student learning





## Structure: Learner Outcomes

- Answers the question, “What will learners do?”
- Aligns to priority initiatives identified in number Three
- Can be observed, documented, assessed
- Is the learning to be monitored during implementation
- Will inform implementation agreement



## Practice Aligning Elements of Component

- Using the sample PLC component, determine the learner outcomes that:
  - Align with identified initiatives
  - Promote quality learning practices (Protocol Standards)
  - Are not addressing either of these



## Structure: Learning Procedures (Methods) 215243

- Specifies what will the learners do to master the objectives
- Specifies how will they do it
- Outlines key issues to be addressed by the implementation agreement

(Note: Survey 5 reporting requires that you select ONE method of support; HQ MIP template allows you to suggest, recommend or outline multiple methods for engaging in the learning.)



## Structure: Implementation/Monitoring 215253

- Describes implementation expectations
- Identifies implementation supports
- Outlines feedback structures
- References the implementation agreement

(Note: Survey 5 reporting requires that you select ONE method of support; HQ MIP template allows you to suggest, recommend or outline multiple methods for engaging in the learning.)

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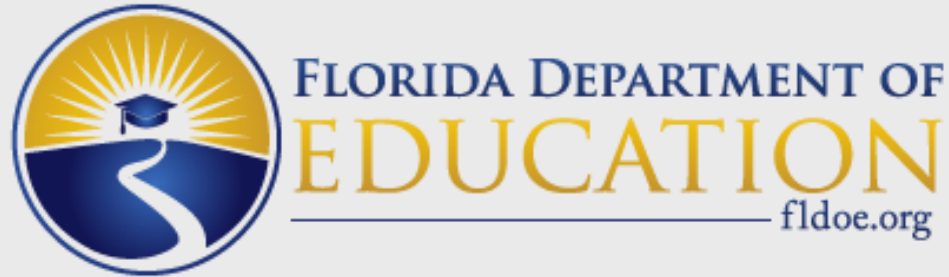


## Structure: Impact Evaluation 215246 (staff) 215248 (student)

- Provides description of process used to determine impact
- Aligns with impact areas identified in number Five
- Aligns with learning identified in the specific learner outcomes describes in number Six
- Description aligns with coding elements identified above

(Note: Survey 5 reporting requires that you select ONE item; HQ MIP template allows you to suggest, recommend or outline multiple options for assessing impact.)

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## Structure: Use of Findings

- Explains how data obtained through the assessment of impact will be used to:
  - Inform future design of professional learning
  - Revise existing program to enhance impact
- Identifies audience(s) for dissemination and use of results



## Your Turn to Review

- Alignment within the document
  - Priority initiatives aligned with learner outcomes
  - How protocol standards may be addressed
  - Coding for sections 215243, 215253, 215246, 215248
- Suggestions, recommendations, feedback



# Implementation Agreements

- Guide implementation and support for new learning
- Aid in adjustments to learning'
- Document application of knowledge, skill, behaviors in authentic environments





# Implementation Agreement Review

Using the sample PLC component and the implementation agreement, answer these questions:

- How does the agreement align with the information in the in the component?
- How might you tweak either to ensure a tighter alignment?



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## Contact Information

Thank you so much for your thoughtful consideration of this important content.

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